



INDIAN PSYCHIATRIC SOCIETY

ELECTION COMMISSION

Email : ipsnationalelection@gmail.com

Dr. Asim Kumar Mallick
(Chairperson) LF 01050

"Diamond Residency" Flat 5 F&G
Tower - II, 38, Ho Chi Min Sarani,
Kolkata – 700061 West Bengal
M. +91 9830045662

Dr. Bharat Singh Shekhawat
(Returning Officer) LF 19270

172 – E, Srinathpuram
Near Hadi Rani circle,
Kota- 324010, Rajasthan
M. +91 9414069655

Dr. Rajeev Jain
(Election Officer) LF 18069

HIG - 2, Gaur Nagar
Makroniya,
Sagar - 470004, Madhya Pradesh
M. +91 9826097055

Election Notification for the Year – 2024

The Election Commission of the Indian Psychiatric Society invites NOMINATIONS from the ELIGIBLE LIFE FELLOWS of the Indian Psychiatric Society to the following posts:-

	<u>Title</u>	<u>No. of Post</u>	<u>Duration</u>	<u>Tenure</u>
1.	Vice President cum President Elect	One Post	(2024-2025)	One Year
2.	Hon. General Secretary	One Post	(2024-2026)	Two Years
3.	Hon. Treasurer	One Post	(2024-2026)	Two Years
4.	Hon. Editor	One Post	(2024-2026)	Two Years
5.	Direct Council Member	Three Posts	(2024-2027)	Three Years
6.	Direct Council Member (Lady)	Two Posts	(2024-2027)	Three Years

Eligibility

- Any bonafide Life Fellow of Indian Psychiatric Society is eligible to be nominated for the Election for the post of Vice President cum President-elect, Direct Council Member, if his/her nomination is proposed by a Life Fellow and Seconded by another Life Fellow, provided the bonafide Life Fellow so nominated has expressed his/her consent in writing to be nominated for the said post & eligible to contest by fulfilling the criteria
- The Life Fellow nominated for the Post of Vice President cum President Elect must be a Life Fellow of the Society for at least 10 years and must have served at least one full term of three years as a member of the Executive Council of Indian Psychiatric Society.
- The Life Fellow nominated for the Post of Hon. General Secretary, Hon. Treasurer and Hon Editor must be a Life Fellow of the Society for at least 5 years and must have served at least one full term of three years as a member of the Executive Council of Indian Psychiatric Society. The tenure of the zonal representative will be considered from AGBM of respective year.
- Those holding posts of Honorary General Secretary or Hon. Treasurer or Hon. Editor are only eligible to get nominated for the post they are holding currently. They are not eligible to contest the posts of other office bearers. Honorary General Secretary or Hon. Treasurer or Hon. Editor who desires to get nominated for the election of any other post of office bearer shall be eligible only after one year from the end of his current tenure as Hon. General Secretary or Hon. Treasurer or Hon. Editor.
- A Life Fellow, who has served as the President of the Society cannot be nominated for any elected post.
- A Life Fellow, who has served on the post of Honorary General Secretary, Honorary Treasurer or Direct Council Member for two terms, cannot be re-nominated again for the same post. A person, who has served on the post of Honorary Editor for three terms, cannot be re-nominated again for the same post.
- The International / Overseas Life Fellows shall not be eligible as a Proposer &/or Seconder & Voter and to be nominated for any elected post in the Executive Council of Indian Psychiatric Society.



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- If the Audited Statement of Accounts with Auditor's Report of any ANCIPS or any National Mid-Term CME of the Society have not been submitted to the Executive Council within one year of the conclusion of that event; the Chairperson, Secretary and Treasurer of the Organizing Committee of the event shall not be eligible to hold any elected post of the Society for a period of three years and if any Life Fellow is already elected, he/she shall be considered as disqualified.
- The Nominated Life Fellow must send their self-attested bio-data (not exceeding 100 words) with self-attested recent passport size photograph on the nomination form. Nominations without self-attested bio-data, self-attested photograph and self-attested scanned photo id (PAN Card/Voter ID/Valid Driving license/Aadhaar Card/IPS Life Fellow Membership Certificate / Card) are liable to be rejected. Bio-data exceeding 100 words will be edited by the Election Commission.
- The Nomination Paper must contain the signatures of Life Fellows as Proposer, Secunder and Nominee. The official Nomination Form is enclosed herewith.
- The Nomination Form must be complete & correct in all respects. Any blank or wrong / false entry in the nomination form shall render the NOMINATION invalid.
- The nominees must fulfill all eligibility criteria on/before 15th September 2023, the last date of submission of nomination papers by email on ipsnationalelection@gmail.com only.
- The completely filled nomination form in the attached format must be scanned and the documents must be sent as attachments to an email on which only the phrase 'NOMINATION' shall be mentioned in the subject area of the email.
- The email must be sent at the official email address of the Election Commission i.e. ipsnationalelection@gmail.com
- The email should be sent from the Nominee's own email id that is being mentioned in Nomination Form.

Note: Any complaint or any kind of suggestion from the candidate or any eligible voter must be sent on official email id of Election Commission, ipsnationalelection@gmail.com and not on personal email id of any of the Election Commission members.

Dr. Asim Kumar Mallick

Chairperson, Election Commission, Indian Psychiatric Society

Date: 15th August 2023



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Important Dates in Election Process:-

CUT OFF DATES	SCHEDULE OF EVENTS
15 th JULY 2023	The HGS to inform about the vacant posts for the Election-2024 to the Election Commission.
15 th JULY 2023	The HGS to send the List of eligible voters (Life Fellows) to the Election Commission.
15 th AUGUST 2023	Posting the election notification on IPS Website www.indianpsychiatricsociety.org
15 th SEPTEMBER 2023	Last date for receiving the nominations on official email ipsnationalelection@gmail.com of Election Commission
24 th SEPTEMBER 2023 AT 10:30AM	Scrutiny meeting at IPS Headquarter, Gurgaon
05 th OCTOBER 2023	Inform scrutiny report to all the nominees through Email/SMS
Latest By 20 th OCTOBER 2023	Withdrawal of nomination to be sent on official Email of Election Commission- ipsnationalelection@gmail.com
27 th OCTOBER 2023	Final list of contestants on IPS website www.indianpsychiatricsociety.org
20 th NOVEMBER 2023	Email and message for E-voting to be sent
21 st NOVEMBER 2023 AT 10.00 AM	E-voting begins
21 st DECEMBER 2023 TILL 5.00 PM	E-voting ends
31 st DECEMBER 2023	Process of E-voting completed
On the morning hours on the day of the AGBM	Counting of E-Votes. Date, time and venue will be informed prior to the meeting.
Declaration of Result at AGBM	Result to be declared at AGBM by Chairperson, Election Commission on invitation of Chairperson of AGBM.

Canvassing:

- After the Election Notification, the canvassing is permitted by Mobile/Telephonic calls only.
- No other means of mass communication like email /whatsapp / group meetings etc. are permitted for Canvassing. If found the breach, the Contestant may be disqualified.

Important communication:

Please register/update your Full Name, Life Fellow Number ; **Only One Email id and Only One Mobile Number by 30th September 2023** at the E-Mail address: ipsevoters@gmail.com
This will help us to send you the link for ballot paper.

Please note: There will be no in-person spot voting at the venue of ANCIPS 2024, Kochi.

Dr. Asim Kumar Mallick
Chairperson, Election Commission, Indian Psychiatric Society

Date: 15th August 2023



INDIAN PSYCHIATRIC SOCIETY

(ELECTION COMMISSION)

NOMINATION FORM

Paste recent colour photo of nominee & self-attest

Only fully completed nomination form will be considered as valid. So check completeness & correctness before sending the nomination form along with Photo ID & Bio-Data, as mentioned in checklist, as attachment to email id: ipsnationalelection@gmail.com

"Election for the Post of _____ of Indian Psychiatric Society for the year 2024"

I, Dr. _____ PROPOSE the name of Dr. _____
_____ (LF No. of Candidate _____) for the nomination to the above mentioned post.

Details of Proposer:

Name: _____ LF No.: _____

Place: _____ E-Mail: _____

Signature: _____ Mobile: _____

I, Dr. _____ SECOND the name of Dr. _____
_____ (LF No. of Candidate _____) for the nomination to the above mentioned post.

Details of Seconder:

Name: _____ LF No.: _____

Place: _____ E-Mail: _____

Signature: _____ Mobile: _____

Declaration to be signed by the Nominee

- I, Dr. _____ hereby give my consent for being nominated for the post of _____
- I do confirm the eligibility criteria mentioned in the Election Notification for the year 2024.
- I hereby declare that I have read and shall abide by the Memorandum of Association, Rules & Regulations Including Byelaws of Indian Psychiatric Society.
- I know & agree that wrong or false information mentioned in this nomination form may invalidate my candidature.
- I am/was the Org. Chairperson / Secretary / Treasurer of ANCIPS _____ (Year) _____ (Dates) and/or National Mid-Term CME / MIDCIPS _____ (Year) _____ (Dates)
- #I am a Life Fellow of Indian Psychiatric Society for _____ years and have served one full term of three years as a member of the Executive Council of Indian Psychiatric Society from _____ to _____ as _____

Applicable for the candidates contesting the post of Vice President cum President Elect, Hon. General Secretary, Hon. Treasurer, Hon Editor.

Details of Nominee:

Name: _____ LF No.: _____

Place: _____ E-Mail: _____

Signature: _____ Mobile: _____

Checklist for filling the Nomination Form

- Attach scanned self-attested photo id (PAN Card/Voter ID/Valid Driving License/Aadhaar Card/IPS LF Membership Certificate/Card).
- Write only "NOMINATION" in the subject area of email.
- Send the Nomination on official email id **ipsnationalelection@gmail.com** from nominee's own email id only that is being mentioned in Nomination Form before last date to receive the nomination (must not send by post/courier or from any other email id).
- Self-attested Bio-Data of 100 words must be attached along with the nomination.
- Self-attested recent color passport size photograph must be pasted on nomination form in the given block on right hand upper corner.
- Only fully completed nomination form will be considered as valid. So check completeness & correctness before sending the nomination form along with Photo ID & Bio-Data, as mentioned in Checklist, as attachments to email id — **ipsnationalelection@gmail.com**